



Proposed Homesite Improvements and/or Alterations

All rules and regulations are set forth by Ownership and are enforced equally within the community. **The resident shall make no alterations to the exterior of the home or to the leased site without first obtaining the written permission of Management.** Alterations and or improvements include but are not limited to porches, decks, carports, storage buildings, awnings, cement pads, landscaping changes/additions, or other home additions.

Please complete the following form and submit to Management, along with:

- **a simple hand drawing or sketch**
- **reference material being used and attach color samples**
- **provide contact information for the contractor**
- **insurance and license for the contractor engaged to complete the work**

Home Site #: _____

Homeowner(s) Name: _____

Address: _____

Phone Number: _____ Email: _____

- ☐ **Landscaping:** ☐ Drawing/Sketch to Scale ☐ Material Being Used
- ☐ **Tree Request:** ☐ 811 Locator ☐ Specifications of Desired Tree
- ☐ **Fence:** ☐ Drawing/Sketch to Scale ☐ Material Being Used ☐ 811 Locator
☐ Contactor Information & Liability Insurance
- ☐ **Concrete:** ☐ 811 Locator ☐ Contactor Information & Liability Insurance
- ☐ **Deck/Handicap Ramp:** ☐ Drawing/Sketch to Scale ☐ Material Being Used ☐ 811 Locator
☐ Contactor Information & Liability Insurance
- ☐ **Carport:** ☐ Drawing/Sketch to Scale ☐ 811 Locator ☐ Contractor Information & Liability Insurance
☐ Building Permit - Henderson County
- ☐ **Other:** _____

In detail, please describe what you wish to alter or improve and why you believe Management should approve it:

I (we) agree to not make alterations to the exterior of the home or to the leased site without first obtaining the written permission of Management. **Permission for improvements will be communicated within 10 business days.**

Signature(s): _____ Date: _____

OFFICE USE ONLY:

Approved _____

Denied for the reason that: _____

Management Signature _____ Date: _____